

01120 - Housing Referral Assistant	20.97
01141 - Messenger Courier	16.31
01191 - Order Clerk I	14.12***
01192 - Order Clerk II	15.41***
01261 - Personnel Assistant (Employment) I	16.54
01262 - Personnel Assistant (Employment) II	18.50
01263 - Personnel Assistant (Employment) III	20.63
01270 - Production Control Clerk	19.36
01290 - Rental Clerk	15.24***
01300 - Scheduler, Maintenance	16.81
01311 - Secretary I	16.81
01312 - Secretary II	18.81
01313 - Secretary III	20.97
01320 - Service Order Dispatcher	16.41
01410 - Supply Technician	30.45
01420 - Survey Worker	18.20
01460 - Switchboard Operator/Receptionist	15.95***
01531 - Travel Clerk I	16.60
01532 - Travel Clerk II	17.95
01533 - Travel Clerk III	19.32
01611 - Word Processor I	14.98***
01612 - Word Processor II	16.81
01613 - Word Processor III	18.81
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberglass	27.42
05010 - Automotive Electrician	21.29
05040 - Automotive Glass Installer	20.12
05070 - Automotive Worker	20.12
05110 - Mobile Equipment Servicer	17.63
05130 - Motor Equipment Metal Mechanic	22.46
05160 - Motor Equipment Metal Worker	20.12
05190 - Motor Vehicle Mechanic	22.46
05220 - Motor Vehicle Mechanic Helper	16.49
05250 - Motor Vehicle Upholstery Worker	18.87
05280 - Motor Vehicle Wrecker	20.12
05310 - Painter, Automotive	21.29
05340 - Radiator Repair Specialist	20.12
05370 - Tire Repairer	17.38
05400 - Transmission Repair Specialist	22.46
07000 - Food Preparation And Service Occupations	
07010 - Baker	14.14***
07041 - Cook I	15.44***
07042 - Cook II	17.62
07070 - Dishwasher	13.58***
07130 - Food Service Worker	13.96***
07210 - Meat Cutter	18.98
07260 - Waiter/Waitress	13.38***
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	21.75
09040 - Furniture Handler	13.62***
09080 - Furniture Refinisher	20.55
09090 - Furniture Refinisher Helper	15.92***
09110 - Furniture Repairer, Minor	18.22
09130 - Upholsterer	19.31
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	14.42***
11060 - Elevator Operator	14.41***
11090 - Gardener	21.68
11122 - Housekeeping Aide	14.41***
11150 - Janitor	14.41***
11210 - Laborer, Grounds Maintenance	17.29
11240 - Maid or Houseman	14.01***
11260 - Pruner	15.88***
11270 - Tractor Operator	20.28
11330 - Trail Maintenance Worker	17.29

11360 - Window Cleaner	15.98***
12000 - Health Occupations	
12010 - Ambulance Driver	25.33
12011 - Breath Alcohol Technician	25.33
12012 - Certified Occupational Therapist Assistant	34.76
12015 - Certified Physical Therapist Assistant	28.82
12020 - Dental Assistant	22.42
12025 - Dental Hygienist	46.00
12030 - EKG Technician	44.77
12035 - Electroneurodiagnostic Technologist	44.77
12040 - Emergency Medical Technician	25.33
12071 - Licensed Practical Nurse I	22.64
12072 - Licensed Practical Nurse II	25.33
12073 - Licensed Practical Nurse III	28.24
12100 - Medical Assistant	19.40
12130 - Medical Laboratory Technician	31.68
12160 - Medical Record Clerk	20.22
12190 - Medical Record Technician	22.63
12195 - Medical Transcriptionist	22.78
12210 - Nuclear Medicine Technologist	55.68
12221 - Nursing Assistant I	12.95***
12222 - Nursing Assistant II	14.56***
12223 - Nursing Assistant III	15.89***
12224 - Nursing Assistant IV	17.83
12235 - Optical Dispenser	18.22
12236 - Optical Technician	22.64
12250 - Pharmacy Technician	21.41
12280 - Phlebotomist	18.11
12305 - Radiologic Technologist	35.88
12311 - Registered Nurse I	25.67
12312 - Registered Nurse II	31.40
12313 - Registered Nurse II, Specialist	31.40
12314 - Registered Nurse III	41.15
12315 - Registered Nurse III, Anesthetist	41.15
12316 - Registered Nurse IV	45.53
12317 - Scheduler (Drug and Alcohol Testing)	31.39
12320 - Substance Abuse Treatment Counselor	24.23
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	23.54
13012 - Exhibits Specialist II	29.17
13013 - Exhibits Specialist III	35.68
13041 - Illustrator I	21.40
13042 - Illustrator II	26.52
13043 - Illustrator III	32.44
13047 - Librarian	32.30
13050 - Library Aide/Clerk	17.62
13054 - Library Information Technology Systems Administrator	29.16
13058 - Library Technician	21.37
13061 - Media Specialist I	21.04
13062 - Media Specialist II	23.54
13063 - Media Specialist III	26.26
13071 - Photographer I	19.76
13072 - Photographer II	22.11
13073 - Photographer III	27.38
13074 - Photographer IV	32.71
13075 - Photographer V	39.61
13090 - Technical Order Library Clerk	18.74
13110 - Video Teleconference Technician	22.81
14000 - Information Technology Occupations	
14041 - Computer Operator I	16.81
14042 - Computer Operator II	18.81
14043 - Computer Operator III	20.98
14044 - Computer Operator IV	23.30
14045 - Computer Operator V	25.81

14071 - Computer Programmer I	(see 1)	21.78
14072 - Computer Programmer II	(see 1)	27.25
14073 - Computer Programmer III	(see 1)	
14074 - Computer Programmer IV	(see 1)	
14101 - Computer Systems Analyst I	(see 1)	
14102 - Computer Systems Analyst II	(see 1)	
14103 - Computer Systems Analyst III	(see 1)	
14150 - Peripheral Equipment Operator		16.81
14160 - Personal Computer Support Technician		25.15
14170 - System Support Specialist		28.53
15000 - Instructional Occupations		
15010 - Aircrew Training Devices Instructor (Non-Rated)		31.53
15020 - Aircrew Training Devices Instructor (Rated)		38.14
15030 - Air Crew Training Devices Instructor (Pilot)		45.73
15050 - Computer Based Training Specialist / Instructor		31.53
15060 - Educational Technologist		34.16
15070 - Flight Instructor (Pilot)		45.73
15080 - Graphic Artist		22.84
15085 - Maintenance Test Pilot, Fixed, Jet/Prop		45.73
15086 - Maintenance Test Pilot, Rotary Wing		45.73
15088 - Non-Maintenance Test/Co-Pilot		45.73
15090 - Technical Instructor		22.43
15095 - Technical Instructor/Course Developer		27.69
15110 - Test Proctor		18.27
15120 - Tutor		18.27
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations		
16010 - Assembler		16.41
16030 - Counter Attendant		16.41
16040 - Dry Cleaner		18.75
16070 - Finisher, Flatwork, Machine		16.41
16090 - Presser, Hand		16.41
16110 - Presser, Machine, Drycleaning		16.41
16130 - Presser, Machine, Shirts		16.41
16160 - Presser, Machine, Wearing Apparel, Laundry		16.41
16190 - Sewing Machine Operator		19.53
16220 - Tailor		20.31
16250 - Washer, Machine		17.19
19000 - Machine Tool Operation And Repair Occupations		
19010 - Machine-Tool Operator (Tool Room)		26.47
19040 - Tool And Die Maker		32.27
21000 - Materials Handling And Packing Occupations		
21020 - Forklift Operator		19.16
21030 - Material Coordinator		19.36
21040 - Material Expediter		19.36
21050 - Material Handling Laborer		15.36***
21071 - Order Filler		16.36
21080 - Production Line Worker (Food Processing)		19.16
21110 - Shipping Packer		17.62
21130 - Shipping/Receiving Clerk		17.62
21140 - Store Worker I		14.48***
21150 - Stock Clerk		18.83
21210 - Tools And Parts Attendant		19.16
21410 - Warehouse Specialist		19.16
23000 - Mechanics And Maintenance And Repair Occupations		
23010 - Aerospace Structural Welder		30.77
23019 - Aircraft Logs and Records Technician		24.60
23021 - Aircraft Mechanic I		29.28
23022 - Aircraft Mechanic II		30.77
23023 - Aircraft Mechanic III		32.32
23040 - Aircraft Mechanic Helper		21.50
23050 - Aircraft, Painter		27.76
23060 - Aircraft Servicer		24.60
23070 - Aircraft Survival Flight Equipment Technician		27.76
23080 - Aircraft Worker		26.23
23091 - Aircrew Life Support Equipment (ALSE) Mechanic		26.23

I		
23092	- Aircrew Life Support Equipment (ALSE) Mechanic	29.28
II		
23110	- Appliance Mechanic	26.47
23120	- Bicycle Repairer	21.92
23125	- Cable Splicer	27.92
23130	- Carpenter, Maintenance	22.27
23140	- Carpet Layer	25.01
23160	- Electrician, Maintenance	34.00
23181	- Electronics Technician Maintenance I	25.25
23182	- Electronics Technician Maintenance II	26.73
23183	- Electronics Technician Maintenance III	28.19
23260	- Fabric Worker	23.45
23290	- Fire Alarm System Mechanic	27.92
23310	- Fire Extinguisher Repairer	21.92
23311	- Fuel Distribution System Mechanic	29.12
23312	- Fuel Distribution System Operator	22.86
23370	- General Maintenance Worker	18.23
23380	- Ground Support Equipment Mechanic	29.28
23381	- Ground Support Equipment Servicer	24.60
23382	- Ground Support Equipment Worker	26.23
23391	- Gunsmith I	21.92
23392	- Gunsmith II	25.01
23393	- Gunsmith III	27.92
23410	- Heating, Ventilation And Air-Conditioning Mechanic	22.76
23411	- Heating, Ventilation And Air Contidioning Mechanic (Research Facility)	23.91
23430	- Heavy Equipment Mechanic	27.31
23440	- Heavy Equipment Operator	26.71
23460	- Instrument Mechanic	27.92
23465	- Laboratory/Shelter Mechanic	26.47
23470	- Laborer	14.65***
23510	- Locksmith	26.47
23530	- Machinery Maintenance Mechanic	28.72
23550	- Machinist, Maintenance	23.05
23580	- Maintenance Trades Helper	16.32
23591	- Metrology Technician I	27.92
23592	- Metrology Technician II	29.35
23593	- Metrology Technician III	30.82
23640	- Millwright	27.92
23710	- Office Appliance Repairer	21.89
23760	- Painter, Maintenance	18.03
23790	- Pipefitter, Maintenance	36.95
23810	- Plumber, Maintenance	34.43
23820	- Pneudraulic Systems Mechanic	27.92
23850	- Rigger	27.92
23870	- Scale Mechanic	25.00
23890	- Sheet-Metal Worker, Maintenance	25.10
23910	- Small Engine Mechanic	25.01
23931	- Telecommunications Mechanic I	32.43
23932	- Telecommunications Mechanic II	34.08
23950	- Telephone Lineman	27.92
23960	- Welder, Combination, Maintenance	21.98
23965	- Well Driller	27.92
23970	- Woodcraft Worker	27.92
23980	- Woodworker	21.92
24000	- Personal Needs Occupations	
24550	- Case Manager	19.05
24570	- Child Care Attendant	14.01***
24580	- Child Care Center Clerk	17.47
24610	- Chore Aide	14.18***
24620	- Family Readiness And Support Services Coordinator	19.05
24630	- Homemaker	19.05

25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	24.74
25040 - Sewage Plant Operator	29.86
25070 - Stationary Engineer	24.74
25190 - Ventilation Equipment Tender	18.29
25210 - Water Treatment Plant Operator	29.86
27000 - Protective Service Occupations	
27004 - Alarm Monitor	32.86
27007 - Baggage Inspector	15.32***
27008 - Corrections Officer	35.84
27010 - Court Security Officer	35.84
27030 - Detection Dog Handler	17.15
27040 - Detention Officer	35.84
27070 - Firefighter	35.84
27101 - Guard I	15.32***
27102 - Guard II	17.15
27131 - Police Officer I	35.94
27132 - Police Officer II	39.94
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	17.07
28042 - Carnival Equipment Repairer	18.25
28043 - Carnival Worker	13.37***
28210 - Gate Attendant/Gate Tender	17.60
28310 - Lifeguard	14.40***
28350 - Park Attendant (Aide)	19.68
28510 - Recreation Aide/Health Facility Attendant	14.37***
28515 - Recreation Specialist	24.39
28630 - Sports Official	15.68***
28690 - Swimming Pool Operator	20.83
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	25.01
29020 - Hatch Tender	25.01
29030 - Line Handler	25.01
29041 - Stevedore I	23.45
29042 - Stevedore II	26.47
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center (HFO) (see 2)	41.26
30011 - Air Traffic Control Specialist, Station (HFO) (see 2)	28.46
30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2)	31.33
30021 - Archeological Technician I	18.68
30022 - Archeological Technician II	20.90
30023 - Archeological Technician III	25.90
30030 - Cartographic Technician	25.90
30040 - Civil Engineering Technician	34.89
30051 - Cryogenic Technician I	26.65
30052 - Cryogenic Technician II	29.44
30061 - Drafter/CAD Operator I	18.68
30062 - Drafter/CAD Operator II	20.90
30063 - Drafter/CAD Operator III	23.30
30064 - Drafter/CAD Operator IV	28.68
30081 - Engineering Technician I	15.92***
30082 - Engineering Technician II	17.87
30083 - Engineering Technician III	19.99
30084 - Engineering Technician IV	24.76
30085 - Engineering Technician V	30.29
30086 - Engineering Technician VI	36.65
30090 - Environmental Technician	25.90
30095 - Evidence Control Specialist	24.06
30210 - Laboratory Technician	23.11
30221 - Latent Fingerprint Technician I	26.65
30222 - Latent Fingerprint Technician II	29.44
30240 - Mathematical Technician	25.90
30361 - Paralegal/Legal Assistant I	20.51
30362 - Paralegal/Legal Assistant II	25.40
30363 - Paralegal/Legal Assistant III	31.07

30364 - Paralegal/Legal Assistant IV	37.60
30375 - Petroleum Supply Specialist	29.44
30390 - Photo-Optics Technician	25.90
30395 - Radiation Control Technician	29.44
30461 - Technical Writer I	21.87
30462 - Technical Writer II	26.76
30463 - Technical Writer III	32.37
30491 - Unexploded Ordnance (UXO) Technician I	26.22
30492 - Unexploded Ordnance (UXO) Technician II	31.73
30493 - Unexploded Ordnance (UXO) Technician III	38.03
30494 - Unexploded (UXO) Safety Escort	26.22
30495 - Unexploded (UXO) Sweep Personnel	26.22
30501 - Weather Forecaster I	28.68
30502 - Weather Forecaster II	34.88
30620 - Weather Observer, Combined Upper Air Or	(see 2) 23.30
Surface Programs	
30621 - Weather Observer, Senior	(see 2) 25.90
31000 - Transportation/Mobile Equipment Operation Occupations	
31010 - Airplane Pilot	31.73
31020 - Bus Aide	17.14
31030 - Bus Driver	23.01
31043 - Driver Courier	17.09
31260 - Parking and Lot Attendant	14.32***
31290 - Shuttle Bus Driver	16.44
31310 - Taxi Driver	15.33***
31361 - Truckdriver, Light	18.27
31362 - Truckdriver, Medium	19.55
31363 - Truckdriver, Heavy	23.17
31364 - Truckdriver, Tractor-Trailer	23.17
99000 - Miscellaneous Occupations	
99020 - Cabin Safety Specialist	15.47***
99030 - Cashier	13.51***
99050 - Desk Clerk	13.68***
99095 - Embalmer	26.22
99130 - Flight Follower	26.22
99251 - Laboratory Animal Caretaker I	16.13***
99252 - Laboratory Animal Caretaker II	17.25
99260 - Marketing Analyst	27.92
99310 - Mortician	26.22
99410 - Pest Controller	23.29
99510 - Photofinishing Worker	13.78***
99710 - Recycling Laborer	24.40
99711 - Recycling Specialist	28.62
99730 - Refuse Collector	22.42
99810 - Sales Clerk	14.01***
99820 - School Crossing Guard	15.72***
99830 - Survey Party Chief	26.13
99831 - Surveying Aide	16.41
99832 - Surveying Technician	22.34
99840 - Vending Machine Attendant	20.35
99841 - Vending Machine Repairer	24.83
99842 - Vending Machine Repairer Helper	20.35

***Workers in this classification may be entitled to a higher minimum wage under Executive Order 14026 (\$16.20 per hour) or 13658 (\$12.15 per hour). Please see the Note at the top of the wage determination for more information. Please also note that the minimum wage requirements of Executive Order 14026 and 13658 are not currently being enforced as to contracts or contract-like instruments entered into with the federal government in connection with seasonal recreational services or seasonal recreational equipment rental for the general public on federal lands.

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors, applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is the victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.80 per hour, up to 40 hours per week, or \$192.00 per week or \$832.00 per month

HEALTH & WELFARE EO 13706: \$4.41 per hour, up to 40 hours per week, or \$176.40 per week, or \$764.40 per month*

*This rate is to be used only when compensating employees for performance on an SCA-covered contract also covered by EO 13706, Establishing Paid Sick Leave for Federal Contractors. A contractor may not receive credit toward its SCA obligations for any paid sick leave provided pursuant to EO 13706.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor, 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of eleven paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Juneteenth National Independence Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: This wage determination does not apply to any individual employed in a bona fide executive, administrative, or professional capacity, as defined in 29 C.F.R. Part 541. (See 41 C.F.R. 6701(3)). Because most Computer Systems Analysts and Computer Programmers who are paid at least \$27.63 per hour (or at least \$684 per week if paid on a salary or fee basis) likely qualify as exempt computer professionals under 29 U.S.C. 213(a)(1) and 29 U.S.C. 213(a)(17), this wage determination may not include wage rates for all occupations within those job families. In such instances, a conformance will be necessary if there are nonexempt employees in these job families working on the contract.

Job titles vary widely and change quickly in the computer industry, and are not determinative of whether an employee is an exempt computer professional. To be exempt, computer employees who satisfy the compensation requirements must also have a primary duty that consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and

related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

Any computer employee who meets the applicable compensation requirements and the above duties test qualifies as an exempt computer professional under both section 13(a)(1) and section 13(a)(17) of the Fair Labor Standards Act. (Field Assistance Bulletin No. 2006-3 (Dec. 14, 2006)). Accordingly, this wage determination will not apply to any exempt computer employee regardless of which of these two exemptions is utilized.

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

**** HAZARDOUS PAY DIFFERENTIAL ****

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning

and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**** SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS ****

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations", Fifth Edition (Revision 1), dated September 2015, unless otherwise indicated.

**** REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE, Standard Form 1444 (SF-1444) ****

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract, a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order the proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the U.S. Department of Labor, Wage and Hour Division, for review (See 29 CFR 4.6(b)(2)(ii)).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.

6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1))."